Tel: 01908 608380

Email: www.heronshaw.co.uk

Website: www.heronshawschool.co.uk

Headteacher: Kirsty Outtram

Choosing a school for your child is a big step. Every child deserves a great start on their educational journey and we are confident that at Heronshaw every child gets the best start.

Heronshaw School is an established infant school in Walnut Tree on the southern side of Milton Keynes and is part of the Inspiring Futures through Learning multi-academy trust (referred to as IFtL).

We **inspire** all our children to support them to **grow** academically and socially as they **achieve** their goals.

Heronshaw School has 270 pupils aged 4 to 7.

Admissions 2024 - 2025

The number of intended admissions (the Published Admission Number) for our Reception Year in September 2024 is 90.

How to apply
The Local Authorities in which IFtL schools sit co-ordinate the admission arrangements for all schools in that Local Authority.

- Milton Keynes:
  - Procedures for applying to Heronshaw School are explained at https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions/ which includes a guide for parents and carers.

It is important that parents and carers read this information carefully and meet the deadlines as indicated within. Deadline dates for the return of applications are set by the Local Authorities. Applications must be returned as indicated in the above web addresses.

Entry at Year R:
Oversubscription criteria

1. A looked after child or previously looked after child including those children who appear (to the admissions authority) to have been in state care outside of England and cease to be in state care as a result of being adopted
2. Children eligible for the service premium
3. Siblings of children who are attending the school at the time allocations are made and are expected to be on roll at the school at the time of the proposed admission and the place of residence is within the catchment area of the school
4. The child's place of residence is within the catchment area of the school and there is no sibling
5. Siblings of children who are attending the school at the time allocations are made and are expected to be on roll at the school at the time of the proposed admission and the place of residence is outside of the catchment area of the school
6. Children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and /or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
7. Distance from the school to the place of residence

It should be noted that where oversubscription results in the PAN being reached within one of the five priorities, then sub-prioritisation within priority will take place using distance between the child's home address and the school's main entrance, measured in a straight line with those living closest to the school receiving the higher priority. In the event of joint oversubscription, having exhausted distance, random allocation will be used as the ultimate tiebreaker. For applicants living in flats, the distance will be measured from the school's main entrance to the front door of the ground floor flat underneath the applicant's main residence. Where two or more pupils live at the same distance the tie breaker will be random allocation.

Children with Statements of Special Educational Needs naming Heronshaw School will be given priority for admission at the normal transfer point at Reception.

Tiebreaker arrangements
In circumstances where the school admissions number has been exceeded in any of the above categories and there is a need to discriminate within the category, preference will be given to those living closest to the school, measured in a straight line to the school main reception using the Local Authority's computerised distance measuring system, with those living nearer to the school receiving the higher priority.

Siblings and multiple birth groups
In cases where there is one remaining place available and the next child on the

waiting list is one of a twin, triplet or other multiple birth groups, all siblings* would be admitted evening if this goes above the planned number for the school.
*A sibling is a brother or sister, which for admission purposes means brothers and sisters of whole or half blood, or any other child (including an adopted child) who permanently resides at the same address and for whom the parent also has parental responsibility.

Waiting lists
A waiting list will operate for each year group. Where in any year the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the council on behalf of the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Deferred entry for infants
Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March. Parents offered a place in Reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made. Admission of children outside their normal age group Parents may request that their child is admitted outside their normal age group. When such a request is made for a child due to start school, you should make your application at the standard application point and at the same time, submit your request in writing to:
Milton Keynes City Council at primaryadmissions@milton-keynes.gov.uk

Listed catchment area:
- Browns wood
- Caldecotte
- Walnut Tree (south of walt road, Hindhead Knoll and Fyfield Barrow)
- Walton
- Walton Park

Admissions for other years
Applications for other years (other than the year of intake) are also made through the relevant Local Authorities who organise the co-ordinated scheme for 'in-year admissions'.

- Milton Keynes:
  - Parents/carers must apply through https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact the Education Access Team at Milton Keynes Council as relevant for information on how to appeal. Details will be included in your decline letter and further guidance is available at: https://www.milton-keynes.gov.uk/schools-and-lifelong-learning/school-admissions/school-admission-appeals