

Business Case for Changing School Day Open Hours at Heronshaw School (July 2023)

Introduction

The Department for Education's white paper (published 2022) Opportunity for all: strong schools with great teachers for your child ([Minimum expectation on length of the school week: information note \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/106521/minimum_expectation_on_length_of_the_school_week_information_note.pdf)) sets an expectation that all state-funded mainstream schools will deliver a minimum length of school week of **32.5 hours** from September 2023.

Why is the change needed?

The 32.5 hour minimum expectation includes the time in each day from the official start of the school day (i.e. morning registration) to the official end to the compulsory school day (i.e. official home time). The 32.5 hour minimum includes breaks and lunch times as well as teaching time and any extra-curricular activities that all pupils are expected to attend. It does not include optional before or after school provision.

At Heronshaw School our day is six hours and twenty minutes long so changes will need to be made to increase the school day by 10 minutes to ensure the DfE guidance is met by September 2023.

Current position and research

At Heronshaw School our **current** school hours are:

Foundation to Year 2

07:45 – 08:30 – Breakfast club (pre-arranged booked spaces)

08:40 – School gates open for all pupils

08:55 – Pupil registration for all pupils

15:10 – School finishes for EYFS and Key Stage One pupils

15:10 – 16:00 – After school clubs (bookable)

The **proposed** changes to meet requirements, from September 2023, will be:

Foundation to Year 2

07:45 – 08:40 – Breakfast club (pre-arranged booked spaces)

08:30 – School gates open for all pupils

08:40 – School gates close for all pupils

08:40 – Registration for all pupils

15:10 – School finishes for all pupils

15:15 – 16:00 – After-school club (pre-arranged booked spaces)

Summary

- Income generated from wraparound clubs would continue at the current costings and salary requirements
- The school day will start and finish with enough time for parents with siblings at Heronsgate to drop off and collect.

School leaders feel that the proposed hours are a reasonable adaptation in line to meet DfE requirements from September 2023 and recommend this business case to the LGB/Trustees.

Appendix 1

Timeline and Costs

Event/ Action	Comments	Cost	Timescale
Business Plan shared with governors		None	July 2023
Consultation to staff and parents	To run for 14 days	None	Friday 14 th July 2023
Consultation closes		None	Thursday 20 th July 2023
Review consultation	Emails sent to kouttram@heronshawschool.co.uk	None	July 2023
Changes to school hours implemented		Support staff salary changes	Friday 1 st September 2023

Appendix 2

0 support staff are affected by the proposed change (from the Teaching Assistants and Wraparound staff groups). No teachers are impacted.

There is no financial impact in the current year 22/23 as the new hours would start from 01.09.23.